



2015

ANNUAL SUMMARY

SUBMITTED:

JANUARY 21, 2016

LEMONT FIRE PROTECTION DISTRICT

MISSION STATEMENT

The mission of the Lemont Fire District is to minimize the loss of life and property resulting from fires, medical emergencies and environmental and other disasters.

We accomplish our Mission through prevention, fire suppression and medical services, rescue skills, as well as Public Education classes, materials and other related emergency and non-emergency activities.

We will actively participate in our community, serve as role models, and strive to effectively and efficiently utilize all of our necessary resources at our Command to provide a product that is deemed excellent and appropriate to the residents of the Lemont Fire Protection District.

VALUE STATEMENT

As members of the Lemont Fire District we take pride in our commitment to professional services by maintaining our skills, knowledge, and abilities. Members are committed to conducting ourselves in an ethical manner, conforming to a moral standard of right versus wrong by treating each other and the people we serve humanely, professionally, and honestly. We further ascribe to the following values:

- Members of the Lemont Fire District are accountable to each other and the community we serve. We accept responsibility for our decisions and actions.
- Members of the Lemont Fire District are honest and fair in our dealing with our residents and each other. We are honorable to our profession and we inspire each other to maintain trustworthiness, openness, and sincerity.
- We expect high moral and ethical behavior from our members.
- We strive to be an exemplary organization based on morals, ethics, integrity, teamwork, and caring.
- Family issues are a priority.
- We will utilize all of our resources to provide the finest service to our entire Fire Protection District.

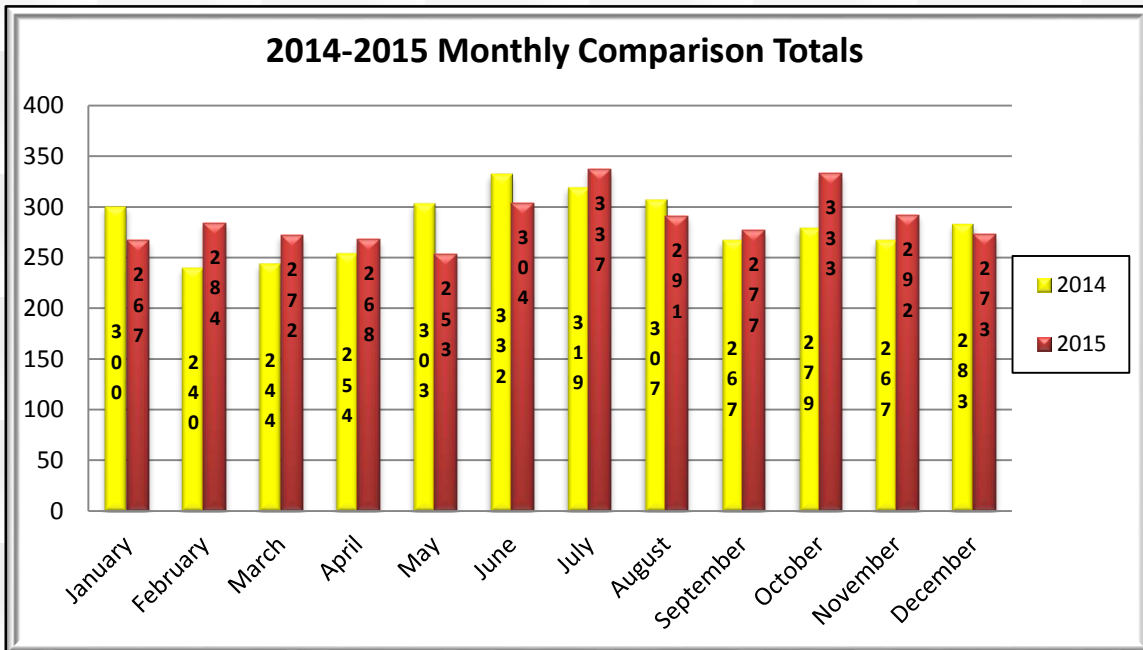
STAFFING/OPERATIONS

We maintained our current staffing of fire suppression and emergency medical personnel at forty-eight (48.) During times when full manning is achieved, we operated with a total of seventeen (17) personnel per shift including the duty Battalion Chief. Minimum staffing level remains at thirteen (13) per shift including the duty Battalion Chief.

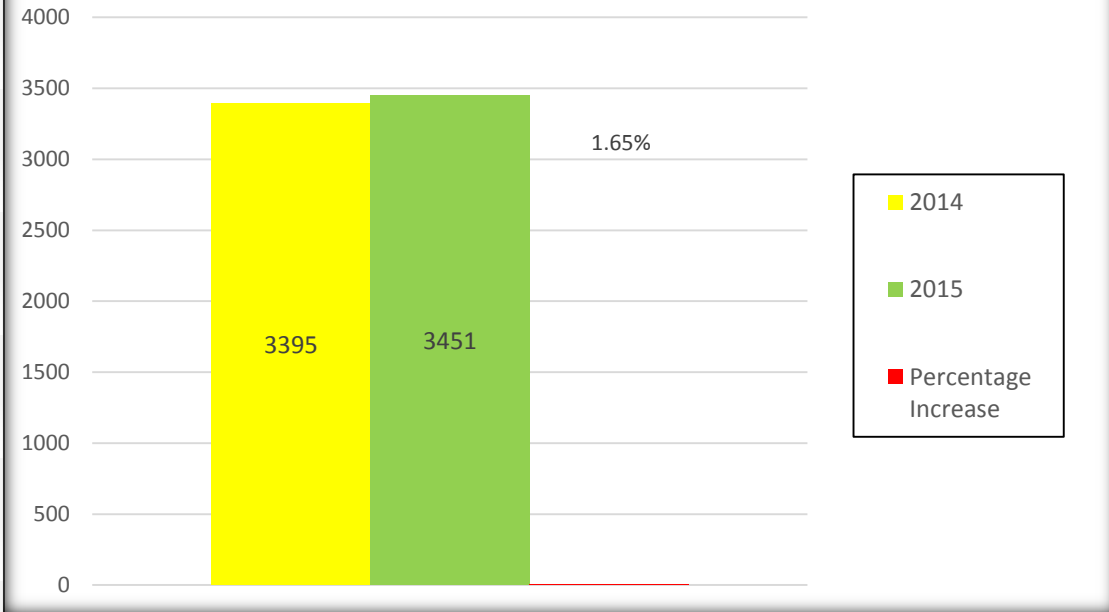
Station staffing (based on daily manning) consisted of up to six (6) personnel assigned to Station #1, three (3) personnel assigned to Station #2, three personnel assigned to Station #3, and up to five (5) personnel assigned to Station #4. Per the current collective bargaining agreement our full time shift personnel are allowed to bid their shifts and station assignments annually.

The year 2015 brought some new replacement Firefighter/Paramedics to our staff. Firefighter/Paramedics Mike Costa and Tom Hopkins were added in July. They were replacement personnel for members that retired during the year.

EMERGENCY RESPONSE SUMMARIES



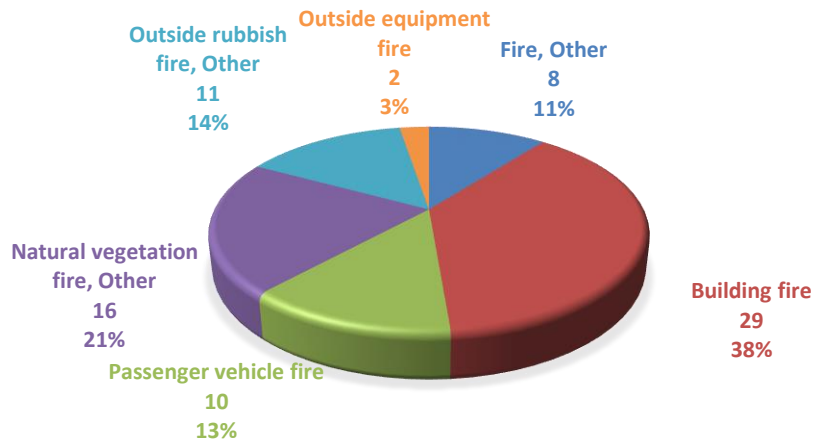
2014-2015 Year-End Comparison



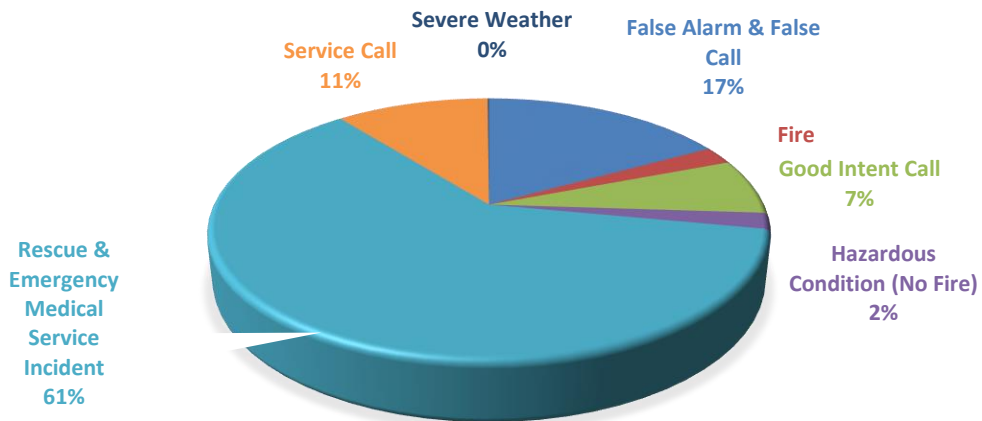
Annual Run Totals 1993-2015



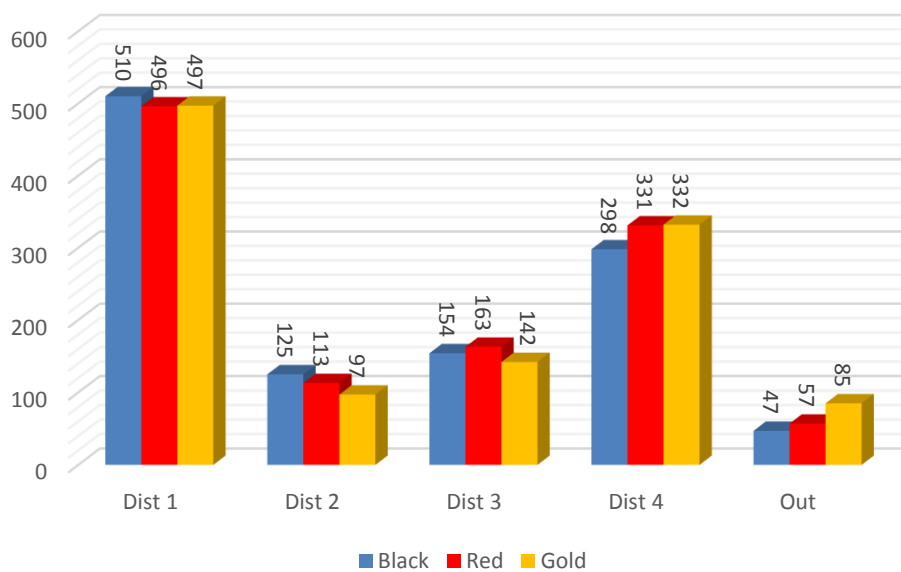
Total Fire Runs By Type



Total Percentage of Calls 2015



Total Runs By Shift



FIRE TRAINING

The year 2015 brought a major change to our department's training program. Administrative Battalion Chief Dave Slivinski was assigned the position of training officer for the district as of September 28th. This move brought the training officer position back to days from shift. BC Slivinski will look to improve and build on the department's daily training program, scheduling and record management system. New software was purchased to facilitate these changes and improvements. The software is expected to be rolled out in January of 2016.

EMERGENCY MEDICAL SERVICES

There have been several changes that took place in the EMS Department this past year. We have updated the community CPR Program utilizing an on-line AHA CPR Program that assist our residents that do not have the time to attend a traditional course the ability to obtain CPR certification. We also certified some of our current personnel as instructors to assist with community and department programs. This past year we added six additional CPR Instructors, one PALS Instructor, and two Bloodborne Pathogens Designated Officers to our department.

We formed three committees amongst our personnel so we can continue to move our EMS department forward. The committees are EMS, CPR, and Bloodborne Pathogens. The department is also being brought up to current OSHA and NFPA standard in infection control with the addition of a new Bloodborne Pathogens Policy, and updated physicals that meet current standard.

ACCREDITATION

We are continuing to make progress on Performance Indicators. Currently we have 110 complete or in draft form out of 230 total. We have received 30 GIS/data maps representing our Standards of Cover document. They are in process of being analyzed and supporting text is being created. Historical, demographic, and response data is being evaluated for entry into narrative form. The team is making progress.

COMMUNICATIONS

Orland Central Dispatch provided the residents of our fire district with professional dispatching services. In 2015, they dispatched a total of 3,451 requests for service. This number reflects the most emergency responses in the history of the department.

Orland Central also provides dispatching services for Orland Fire, Oak Forest Fire, Calumet City Fire, MABAS Divisions #19, #22, and #24. They also serve as the dispatch center for the

Southwest Hazardous Materials Team, Combined Agency Response Team (CART) and the back-up dispatch center for the City of Chicago – South region.

FLEET SERVICES

We continued to operate our in-house Fleet Maintenance Division with one (1) full-time Emergency Vehicle Technician (EVT). We maintained and serviced a fleet of twenty-four (24) vehicles, a Breathing Air Trailer and an All-Terrain Vehicle. The current fleet consists of fire suppression apparatus, emergency medical vehicles, staff/utility vehicles, and a utility terrain vehicle with trailer. The Maintenance Division falls under the direct supervision of the Deputy Fire Chief.

Our mechanic maintained his certifications as an Emergency Vehicle Technician (EVT) Level 1 Ambulance and Level 1 Fire Apparatus Technician and as an Automotive Service Excellence (ASE) Medium/Heavy Duty Truck Technician. He is also a member in good standing of the Illinois Fire Apparatus Mechanics Association (IFAMA). He continues to attend a variety of educational programs throughout the year in order to maintain his certifications and keep current on new technology.

In 2015, the District replaced our current four (4) Steril Koni vehicle lifts with six (6) new higher lifting capacity Steril Koni wireless vehicle lifts. This purchase was in preparation of the delivery of our new ladder truck which is expected in late spring or early summer of 2016.

INFORMATION TECHNOLOGY

The year 2015 brought some great enhancements in the technology area of our fire district. We upgraded our Microsoft Office Suite to 2013 and installed a new server to accommodate this switch. We continued the pursuit of improving our computer network capabilities. Late in the year, the District approved the installation of “Fiber Optic” lines to meet the growing demands of our network. These lines will provide us with the necessary speed and reliability to meet our current and future network demands.

As part of our in-house computer replacement program various desktop computers were purchased and installed throughout our fire stations.

FIRE PREVENTION BUREAU

The Fire Prevention Bureau once again strived to be the leader in advocating life-safety awareness and reducing economic loss due to fire and related emergencies, through leadership in Fire Prevention and ensuring the buildings and systems are installed in accordance with the codes and standards that we enforce.

OPERATIONAL DIRECTION FOR 2016

We will continue to strive for improvement in our daily operations by reviewing and updating our department policies, procedures, and equipment. We will assure that our training and safety programs are realistic and designed to meet the needs of our firefighters.

We look forward to the move to MABAS Division #19. Our personnel and specialty teams are eager to work and train with these new departments. This division also operates a variety of successful specialty response teams including dive rescue, fire cause/origin and hazardous materials response. The Combined Agency Response Team (CART) handles all technical rescue incidents for the division and is made up of MABAS Division #19 departments. Our technical rescue personnel will be members of the CART "Blue" Rescue Team. Area departments that are members of MABAS Division #19 are Lockport, Orland, Homer, Palos, Palos Heights, Frankfort, Mokena, New Lenox, East Joliet, Manhattan, and Peotone.

Our truck committee will continue to monitor the building of the district's new ladder truck. The truck is expected to be completed sometime in the Spring and may be shown at the Fire Department Instructors Conference (FDIC) in Indianapolis sometime in April. After delivery of the truck, all of the equipment will be installed and training completed. When it is placed in service the truck will be assigned to Station #3.

We will continue to build and expand our Information Technology (IT) capabilities. With the installation of the "fiber optic" lines our network speeds will be significantly increased. We will work to utilize our video conferencing system for training and other daily information sharing. Along with upgrading our connection speeds, we will also focus on the replacement of some of our current servers and remaining desktop computers which are coming to the end of their service life. In addition, we will begin looking into system redundancy and cloud storage options.

In an effort to bring our fire stations up to code, we will be seeking bids for the water system upgrades and installation of a fire sprinkler system at Station #3. We have identified this project on our Capital/Operational Expenditures list for 2016 and 2017. Fire sprinkler systems have also been identified as a need in Station #2.

STRATEGIC PLAN/INITIATIVES

We are continuing to follow and implement our department strategic initiatives. The following pages provide you with a complete summary of the initiatives that have been completed and what is scheduled for completion in the coming year.

STRATEGIC INITIATIVES PROGRESS

Initiative/Project	Lead	Priority	Target Completion	Status
Initiative 1.1				
Market Fire District (Public Relations)	Jareczek	High	January 2016	Partial Completion (November, 2015)
Complete: <ul style="list-style-type: none"> IAFF Local 3966: Twitter and Facebook information distribution – happenings within the District/Union Conducting fire safety classes/advertising program availability in other taxing body newsletters. 				
In Process: Researching YouTube Channel, Facebook page: need to identify Program Coordinator.				
Initiative 1.2				
Create Customer Service Survey	Slivinski	High	November 2015	Complete (September-2015)
Complete: <ul style="list-style-type: none"> Completed 9-20-2015. Posted on District web site via Survey Monkey. Created separate survey instruments based on service received. Creating business cards with Survey information for all officers, public education coordinator and fire inspectors to distribute to drive customers to complete survey. 				
In Process: <ul style="list-style-type: none"> Evaluate survey response 				
Initiative 1.3				
Coffee with the Chief Forum	Rimbo	Medium	March 2016	
Complete:				
In Process:				
Initiative 1.4				
Increase Internal Communications	Jareczek	Medium	April 2017	
Complete:				
In Process: <ul style="list-style-type: none"> Planning organization-wide Operations Summit-reviewing in house current events, progress, processes (November, 2015) Distribute Operation Bulletin post Summit to be distributed via internal email system. 				
Initiative 2.1				
Leverage Services with Other Taxing Bodies	Rimbo	High	Current- March 2020	Partial Completion (April 2015)
Complete: <ul style="list-style-type: none"> Partnering with Park District for multiple safety classes (CPR, Holiday Safety, Cooking, etc.) 				
In Process: <ul style="list-style-type: none"> <u>Lemont Police Department</u> – Safety Day, <u>Lemont Park District</u> – Safe Sitter Program 				

STRATEGIC INITIATIVES PROGRESS

Initiative 3.1			Strategic Plan: May 2015	<i>Completed (May, 2015)</i>
Complete Self-Assessment, Standards of Cover, Strategic Plan	Slivinski	High	Accreditation: August 2018	
Complete: <ul style="list-style-type: none"> <i>Ongoing</i> 				
In Process: <ul style="list-style-type: none"> <i>Continued work on Standards of Cover (GIS consultant for call analysis)</i> <i>Continued work on Accreditation Performance Indicators</i> 				
Initiative 4.1			April 2016 On-going	
Citizen's Fire Academy	Peksa	Medium		
Complete: <ul style="list-style-type: none"> <i>Ongoing</i> 				
In Process: <ul style="list-style-type: none"> <i>Created course outline. Preparation for offering class Spring/Summer 2016</i> 				
Initiative 5.1			January 2016	
Create an accurate and realistic Mission, Vision & Values	Rimbo	High		
Complete: <ul style="list-style-type: none"> 				
In Process: <ul style="list-style-type: none"> 				

CAPITAL/OPERATIONAL EXPENDITURES

Through the course of each year we update the District's "Capital/Operational Expenditure Plan" in an effort to make sure that we were operating within our budgetary parameters. The proposed expenditure schedules for 2016 – 2025 are attached to this summary for your review. These schedules contain the vehicle purchasing plan, operational equipment purchases and building projects that are planned for the next ten (10) years based on information provided by department personnel who oversee the various areas.

It is very important to note that these schedules are dynamic and will likely be modified based on the district's financial forecast for each fiscal year and the operational status of our apparatus fleet, equipment needs and necessary station maintenance.

CAPITAL/OPERATIONAL EXPENDITURES 2016 – 2020

2016	2017	2018	2019	2020
2001 FORD CROWN VICTORIA REPLACEMENT	2003 FORD EXPEDITION REPLACEMENT	1992 PIERCE RESERVE ENGINE REPLACEMENT	2011 FORD AMBULANCE RE-CHASSIS	2012 FORD AMBULANCE RE-CHASSIS
FIRE STATION #1 INSIDE/OUTSIDE CONCRETE REPAIR	FIRE STATION #3 FIRE SPRINKLERS INSTALLED	2003 CHEVY PICK UP EVALUATION	2004 CHEVY PICK UP EVALUATION	2010 FORD EXPEDITION EVALUATION
FIRE STATION #3 APPARATUS FLOOR LIGHTING REPLACEMENT	FIRE STATION UPDATES AND REPAIRS TBD	2004 FORD EXPEDITION REPLACEMENT	2004 CHEVY VAN EVALUATION	2010 FORD FOCUS EVALUATION
FIRE STATION #3 WATER SYSTEM UPGRADE	2 – CARDIAC MONITORS REPLACEMENT	FIRE STATION UPDATES AND REPAIRS TBD	FIRE STATION UPDATES AND REPAIRS TBD	FIRE STATION UPDATES/REPAIRS TBD
BACK-UP IT SERVER	PERSONNEL PPE 12 SETS	2 – CARDIAC MONITORS REPLACEMENT	PERSONNEL PPE 12 SETS	PERSONNEL PPE 12 SETS
PERSONNEL PPE 9 SETS		PERSONNEL PPE 12 SETS	MOBILE CAD COMPUTER REPLACEMENTS	

*AMBULANCE ESTIMATED SERVICE LIFE 8-10 YEARS FRONT LINE SERVICE (NO RESERVE STATUS)

*ENGINES ESTIMATED SERVICE LIFE 18-20 YEARS FRONT LINE SERVICE

*TRUCK ESTIMATED SERVICE LIFE 18-20 YEARS FRONT LINE SERVICE (NO RESERVE STATUS)

*TENDERS ESTIMATED SERVICE LIFE 25-30 YEARS FRONT LINE SERVICE (NO RESERVE STATUS)

*STAFF/UTILITY VEHICLE SERVICE LIFE ESTIMATED AT 10-15 YEARS FRONT LINE SERVICE. REPLACEMENT WILL BE BASED ON DAILY USE, VEHICLE CONDITION AND NECESSITY. SOME STAFF VEHICLES MAY BE RE-ASSIGNED TO OTHER DIVISIONS OR DESIGNATED AS RESERVE VEHICLES.

*FIRE STATION UPDATES/REPAIRS. LARGE PROJECTS WILL BE IDENTIFIED AND POSTED WITH AT LEAST ONE YEAR NOTICE FOR BUDGETING PURPOSES. SMALLER PROJECTS WILL BE IDENTIFIED ANNUALLY AND WILL BE PRIORITIZED AND COMPLETED OUT OF STATION MAINTENANCE LINE ITEM.

*FIRE SUPPRESSION/EMERGENCY MEDICAL EQUIPMENT

* INFORMATION TECHNOLOGY (IT)

REVISED 10/14/15

CAPITAL/OPERATIONAL EXPENDITURES 2021 – 2025

2021	2022	2023	2024	2025
2013 FORD AMBULANCE RE-CHASSIS	2014 FORD AMBULANCE RE-CHASSIS	1992 INTERNATIONAL WATER TENDER REPLACEMENT	2004 CRIMSON ENGINE REPLACEMENT	1998 INTERNATIONAL WATER TENDER REPLACEMENT
2008 FORD EXPLORER EVALUATION	FIRE STATION UPDATES/REPAIRS TBD	2013 FORD FOCUS EVALUATION	2014 FORD INTERCEPTOR EVALUATION	1986 FORD HAZARDOUS MATERIALS REPLACEMENT
2011 FORD FOCUS EVALUATION	PERSONNEL PPE 12 SETS	FIRE STATION UPDATES/REPAIRS TBD	FIRE STATION UPDATES/REPAIRS TBD	PERSONNEL PPE 12 SETS
FIRE STATION UPDATES/REPAIRS TBD		SELF-CONTAINED BREATHING APPARATUS REPLACEMENT	PERSONNEL PPE 12 SETS	
PERSONNEL PPE 12 SETS		PERSONNEL PPE 12 SETS		

*AMBULANCE ESTIMATED SERVICE LIFE 8-10 YEARS FRONT LINE SERVICE (NO RESERVE STATUS)

*ENGINES ESTIMATED SERVICE LIFE 18-20 YEARS FRONT LINE SERVICE

*TRUCK ESTIMATED SERVICE LIFE 18-20 YEARS FRONT LINE SERVICE (NO RESERVE STATUS)

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REVISED 10/14/15