

**LEMONT FIRE PROTECTION DISTRICT
MINUTES OF MARCH 17, 2016
REGULAR MEETING OF THE BOARD OF TRUSTEES**

CALL TO ORDER: Trustee Victoria Cobbett called the regular meeting of the Board of Trustees of the Lemont Fire Protection District to order on March 17, 2016, at 7:00 PM. The meeting was conducted at 15900 New Avenue, Lemont, IL.

Trustee Cobbett led the Pledge of Allegiance.

ROLL CALL: On call of roll Trustees Victoria Cobbett, William Ward, Glenn Bergmark, Michael Kasperski and Keith Latz.

OTHERS PRESENT: Chief George Rimbo, Deputy Chief Jay Nickleski, and Attorney Tom Gilbert

APPROVAL OF AGENDA: A motion was made by Trustee Bergmark to approve the agenda, seconded by Trustee Kasperski. Roll Call: Trustee Cobbett, yes. Trustee Ward, yes. Trustee Bergmark, yes. Trustee Kasperski, yes. Trustee Latz, yes. Motion carried.

PUBLIC COMMENTS: None

APPROVAL OF MINUTES: A motion was made, under consent agenda, by Trustee Kasperski to approve the February 18, 2016, regular meeting minutes and the February 18, 2016, closed session minutes, seconded by Trustee Ward. Roll Call: Trustee Cobbett, yes. Trustee Ward, yes. Trustee Bergmark, yes. Trustee Kasperski, yes. Trustee Latz, yes. Motion carried.

TREASURER'S REPORT: Trustee Latz read the bill listing totaling \$740,055.38. Trustee Latz made a motion to approve the Treasurer's report as presented, seconded by Trustee Bergmark. Roll Call: Trustee Cobbett, yes. Trustee Ward, yes. Trustee Bergmark, yes. Trustee Kasperski, yes. Trustee Latz, yes. Motion carried.

COMMUNICATIONS FROM THE BOARD: Trustee Kasperski stated the Firemen's Association, along with the Union and Honor Guard, attended the St. Patrick's Day Parade. The parade went very well. He stated that beginning April 14th he will begin working evenings, depending on his furlough days he may miss the April and May meeting. Trustee Bergmark commented on how nice the retirement party hosted by the Union was for Lt. Jerry Smollen.

ATTORNEY REPORT: None

CHIEF'S REPORT: Deputy Chief Nickleski updated the Board on apparatus, training and the various meetings he attended since last meeting. He stated we responded to 277 calls in February which is a 2.4% decrease over February, 2015. Deputy Chief Nickleski stated that employees logged in 1398 hours of training for the month of February, this is a 149% increase. He stated Orland Fire came in to perform our blue card practicals. He stated if we were to have an emergency requiring other Departments to respond, 12 portable radios have been placed in service for their use so we all are on the same frequency. He also stated that we have 10 cellular phones, in service, in case of a large scale disaster where cell towers of other carriers may be down, we would be able to still communicate. MABAS 19 box alarm cards were put into place, effective March 1, 2016. Our Hazmat unit is assigned as primary response for the entire MABAS 19 area. I-pad mounts have been installed in our ambulance for the I-pad for patient care reporting that we are rolling out on April 1, 2016.

Chief Rimbo commented on the large turnout of employees for the annual St. Baldrick's event on March 6th to raise money for childhood cancer in honor of FF. Ganz's daughter, Macy, who we lost a few years ago to childhood cancer. He commented that FF. Puckett, FF. Gubbins, FF Costa, FF Fischer and DC Nickleski will be participating in a friendly basketball game with the Lemont Police and students of Old Quarry School on March 19th.

Chief Rimbo invited EMS Coordinator Tina Pirc to come up and give a brief presentation on some of the procedural changes occurring in the way we will handle Cardiac Arrest situations. EMS Coordinator Pirc stated she reviewed some studies regarding how Cardiac Arrest situations were being handled and the success rate of those using CPR. The City of Chicago has the lowest success rate and King County, Seattle, WA had a 62% success rate in 2013. The following changes will be implemented here in Lemont: #1, Emergency Medical Dispatchers instead of asking if anyone knows CPR will begin to instruct bystanders on hands only CPR or AED use; #2, response times not just the Fire District but individuals recognizing that there is a problem and helping right away; #3, High performance CPR by the Paramedics. The goal was always to get the patient into the ambulance as quickly as possible for transport. Now it has been determined that the Paramedics should stay where they are to implement the treatments during the small window when they make a difference in the outcome of the call, then transport. Some of the equipment we have added to help us with this are see thru CPR modulators on our monitors to see the underlying rhythm with immediate feedback so they know if their treatment is working or has to be modified, ETCO₂ on our monitors so that once the patient is intubated we can see if the body is metabolizing and responding to our treatments, using the team approach (community, multiple companies, police), and finally quality improvement, we are now hooked up with the Cares program in Illinois we will provide them with the information and they will follow the patient through their hospital care and upon discharge we will find out how successful our treatments were to the outcome.

OLD BUSINESS: None

NEW BUSINESS: Chief Rimbo explained the need for the District to employ a full-time Facilities & Equipment Manager. A motion was made by Trustee Kasperski to approve the full-time position of Facilities & Equipment Manager and authorizing the Fire Chief to hire, seconded by Trustee Ward. Roll Call: Trustee Cobbett, yes. Trustee Bergmark, yes. Trustee Kasperski, yes. Trustee Ward, yes. Trustee Latz, yes. Motion carried.

A motion was made by Trustee Bergmark to approve the job description of Facilities & Equipment Manager, as presented, seconded by Trustee Kasperski. Roll Call: Trustee Cobbett, yes. Trustee Bergmark, yes. Trustee Kasperski, yes. Trustee Ward, yes. Trustee Latz, yes. Motion carried.

A motion was made by Trustee Kasperski to amend the Board of Trustees policy manual, Chapter 1 Section 1.11 Clean Indoor Air Policy, Chapter 3, Section 3.17 Facilities & Equipment Manager job description and Chapter 4, Section 4.20 Vacation, seconded by Trustee Ward. Roll Call: Trustee Cobbett, yes. Trustee Bergmark, yes. Trustee Kasperski, yes. Trustee Ward, yes. Trustee Latz, yes. Motion carried.

Chief Rimbo requested permission to begin filling the vacant full-time Fire Inspector position. By mutual agreement, the Trustees gave him permission to begin the process.

A motion was made by Trustee Kasperski to approve the replacement of the security door at Station 2 by Les Moore at a cost of \$3,450.00, seconded by Trustee Ward. Roll Call: Trustee Cobbett, yes. Trustee Bergmark, yes. Trustee Kasperski, yes. Trustee Ward, yes. Trustee Latz, yes. Motion carried.

CLOSED SESSION: A motion was made by Trustee Kasperski to enter closed session at 7:38 PM to discuss probable or pending litigation, collective negotiations for one or more classes of employees, and the appointment, employment, compensation, performance or dismissal of an employee, seconded by Trustee Ward. Roll Call: Trustee Cobbett, yes. Trustee Bergmark, yes. Trustee Kasperski, yes. Trustee Ward, yes. Trustee Latz, yes. Motion carried.

RETURN TO REGULAR MEETING: The regular meeting reconvened at 7:58 PM on a motion by Trustee Kasperski, seconded by Trustee Ward. Roll Call: Trustee Cobbett, yes. Trustee Bergmark, yes. Trustee Kasperski, yes. Trustee Ward, yes. Trustee Latz, yes. Motion carried.

ACTION ON CLOSED SESSION: A motion was made by Trustee Kasperski to hire Kevin Wiktor as a full-time Facilities & Equipment Manager with a starting salary of \$50,000.00 and ten vacation days, seconded by Trustee Ward. Roll Call: Trustee Cobbett, yes. Trustee Bergmark, yes. Trustee Kasperski, yes. Trustee Ward, yes. Trustee Latz, yes. Motion carried.

PUBLIC COMMENT: None

ADJOURNMENT: The meeting adjourned at 7:59 PM on a motion made by Trustee Kasperski, seconded by Trustee Ward. Roll Call: Trustee Cobbett, yes. Trustee Ward, yes. Trustee Bergmark, yes. Trustee Kasperski, yes. Trustee Latz, yes. Motion carried.

Approved as is / amended by the Board of Trustees on the ____ day of _____, 2016.

Victoria Cobbett, President

ATTEST:

Glenn Bergmark, Secretary