

**LEMONT FIRE PROTECTION DISTRICT
MINUTES OF JUNE 15, 2017
REGULAR MEETING OF THE BOARD OF TRUSTEES**

CALL TO ORDER: Trustee Victoria Cobbett called the regular meeting of the Board of Trustees of the Lemont Fire Protection District to order on June 15, 2017, at 6:00 PM. The meeting was conducted at 15900 New Avenue, Lemont, IL.

Trustee Cobbett led the Pledge of Allegiance.

ROLL CALL: On call of roll Trustees Victoria Cobbett, Glenn Bergmark, Dan Tholotowsky, Dan Tasso and Michael Kasperski.

OTHERS PRESENT: Attorney Tom Gilbert, Fire Chief George Rimbo, Deputy Chief Jay Nickleski and Recording Secretary Carla Clark.

APPROVAL OF AGENDA: A motion was made by Trustee Kasperski to approve the agenda, seconded by Trustee Bergmark. Roll Call: Trustee Cobbett, yes. Trustee Bergmark, yes. Trustee Tholotowsky, yes. Trustee Tasso, yes. Trustee Kasperski, yes. Motion carried.

SWEARING IN CEREMONY: Chief Rimbo presented a plaque to Paul Heatherington for his nine years of service to the Fire District as a Fire Commissioner. Congratulations were given by all.

Trustee Bergmark administered the oath of office of Trustee to Daniel Tasso. Congratulations were given by all.

Trustee Bergmark administered the oath of office of Fire Commissioner to Walter Hilger. Congratulations were given by all.

PUBLIC COMMENTS: None

APPROVAL OF MINUTES: A motion was made, under consent agenda, by Trustee Tholotowsky, to approve the May 18, 2017, regular meeting minutes and May 18, 2017 closed session minutes, seconded by Trustee Kasperski. Roll Call: Trustee Cobbett, yes. Trustee Tholotowsky, yes. Trustee Bergmark, yes. Trustee Tasso, yes. Trustee Kasperski, yes. Motion carried.

TREASURER'S REPORT: Trustee Tasso read the bill listing totaling \$836,256.71. Trustee Tasso made a motion to approve the Treasurer's report as presented, seconded by Trustee

Bergmark. Roll Call: Trustee Cobbett, yes. Trustee Tholotowsky, yes. Trustee Bergmark, yes. Trustee Tasso, yes. Trustee Kasperski, yes. Motion carried.

A motion was made by Trustee Tholotowsky to approve the Treasurer's Annual Statement for fiscal year 2016, seconded by Trustee Kasperski. Roll Call: Trustee Cobbett, yes. Trustee Tholotowsky, yes. Trustee Bergmark, yes. Trustee Tasso, yes. Trustee Kasperski, yes. Motion carried.

AUDIT PRESENTATION: Mr. Lou Karrison reviewed the financial highlights of the 2016 fiscal year audit. He stated the District's liabilities exceed its assets by \$(7,605,039.00). During 2016 the District's total net position decreased by \$(2,082,555.00). As of December 31, 2016 the District reported combined ending fund balances of \$2,444,582.00, a decrease of \$2,020,251.00 from the prior year. Of this amount the general and ambulance funds had a combined ending fund balance of \$936,079.00 (unassigned), tort liability fund had an ending fund balance of \$(155,161.00), other special revenues funds had an ending balance of \$67,412.00, capital projects fund had an ending fund balance of \$1,596,252.00 and the debt service had an ending balance of \$19,701.00. For fiscal year 2016 the net pension liability of \$11,294,511.00 is reflected in our financial statements on the balance sheet. He stated that our financial statements presented fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information for the Lemont Fire District. A motion was made by Trustee Bergmark to approve the 2016 fiscal year audit, as presented, seconded by Trustee Kasperski. Roll Call: Trustee Cobbett, yes. Trustee Tholotowsky, yes. Trustee Bergmark, yes. Trustee Tasso, yes. Trustee Kasperski, yes. Motion carried.

COMMUNICATIONS FROM THE BOARD: Trustee Tholotowsky requested a moment of silence for Dolton FF Lawrence Matthews and Michigan Fire Chief Ed Switalski who were recently killed in the line of duty.

ATTORNEY REPORT: Attorney Gilbert stated that there will be no action necessary on New Business Item I, Adopt Ordinance 17-02, amending Ordinance 16-01, adopting 2015 edition of the International Fire Code where it refers to fireworks.

CHIEF'S REPORT: Deputy Chief Nickleski updated the Board on apparatus, training and the various meetings he attended since last meeting. He stated we responded to 298 calls in May which is a 1% decrease over May, 2016. Deputy Chief Nickleski stated that employees logged in 1513 hours of training for the month of May. He state all of the rescue task force equipment is in service and training instructors has started. He stated all hose and ladder testing has been completed.

Chief Rimbo commented on our participation in training life guards at the Park District. He announced to the Board he has received an invite for them to join the July 3rd festivities at the Park District. He announced that Firefighter Dave Sponholtz will be retiring, after twenty

years, on July 27th and invited them to stop by that day and wish him well. Chief Rimbo discussed the results of the capital prioritization survey. He stated that the top two priorities were the reserve Engine and the bay floor concrete. He requested a special meeting to discuss these items further. By mutual consent, a special meeting will be held on July 13, 2017 at 5:00 PM to discuss these items.

OLD BUSINESS: None

NEW BUSINESS: A motion was made by Trustee Kasperski to approve the Administrative Assistant job description, as presented, seconded by Trustee Tholotowsky. Roll Call: Trustee Cobbett, yes. Trustee Tholotowsky, yes. Trustee Bergmark, yes. Trustee Tasso, yes. Trustee Kasperski, yes. Motion carried.

A motion was made by Trustee Bergmark to approve a full-time Administrative Assistant position with a starting salary range of \$40,000.00 - \$50,000.00, seconded by Trustee Kasperski. Roll Call: Trustee Cobbett, yes. Trustee Tholotowsky, yes. Trustee Bergmark, yes. Trustee Tasso, yes. Trustee Kasperski, yes. Motion carried.

A motion was made by Trustee Kasperski to amend the Board of Trustees Policy Manual as follows: Chapter 1, Section 1.06, Freedom of Information, updating Trustee members and Chapter 3, Section 3.18, Administrative Assistant, adding job description, seconded by Trustee Tholotowsky. Roll Call: Trustee Cobbett, yes. Trustee Tholotowsky, yes. Trustee Bergmark, yes. Trustee Tasso, yes. Trustee Kasperski, yes. Motion carried.

A motion was made by Trustee Bergmark to approve the advanced trustee training for Trustee Tholotowsky and Trustee Tasso at the IAFFD conference, June 21-24, 2017, at a cost of \$1,322.34, seconded by Trustee Kasperski. Roll Call: Trustee Cobbett, yes. Trustee Tholotowsky, yes. Trustee Bergmark, yes. Trustee Tasso, yes. Trustee Kasperski, yes. Motion carried.

A motion was made by Trustee Kasperski to approve the Intergovernmental Agreement between the taxing bodies of Lemont to intervene at both a Board of Review and Property Tax Appeal Board for a three year period, seconded by Trustee Tholotowsky. Roll Call: Trustee Cobbett, yes. Trustee Tholotowsky, yes. Trustee Bergmark, yes. Trustee Tasso, yes. Trustee Kasperski, yes. Motion carried.

A motion was made by Trustee Kasperski to adopt Resolution 17-04, Prevailing Wage Rate, seconded by Trustee Tholotowsky. Roll Call: Trustee Cobbett, yes. Trustee Tholotowsky, yes. Trustee Bergmark, yes. Trustee Tasso, yes. Trustee Kasperski, yes. Motion carried.

A motion was made by Trustee Kasperski to approve repairs and restore power to Station 1 sign and light pole by Palos Electric at a cost of \$3,200.00, seconded by Trustee Tholotowsky.

Roll Call: Trustee Cobbett, yes. Trustee Tholotowsky, yes. Trustee Bergmark, yes. Trustee Tasso, yes. Trustee Kasperski, yes. Motion carried.

A motion was made by Trustee Kasperski to renew our membership with the Village of Lemont Odor Alert Network at a cost of \$2,000.00, seconded by Trustee Bergmark. Roll Call: Trustee Cobbett, yes. Trustee Tholotowsky, yes. Trustee Bergmark, yes. Trustee Tasso, yes. Trustee Kasperski, yes. Motion carried.

No action needed or taken on New Business Item I.

A motion was made by Trustee Kasperski to approve replacing (2) HVAC roof top units at Station 1 by Hayes Mechanical at a cost of \$16,001.00, seconded by Trustee Tholotowsky. Roll Call: Trustee Cobbett, yes. Trustee Tholotowsky, yes. Trustee Bergmark, yes. Trustee Tasso, yes. Trustee Kasperski, yes. Motion carried.

CLOSED SESSION: A motion was made by Trustee Tholotowsky to enter closed session at 6:37 PM for discussion on probable or pending litigation, appointment, employment, compensation, performance or dismissal of an employee and the review of Chief Rimbo's contract extension and evaluations, seconded by Trustee Tasso. Roll Call: Trustee Cobbett, yes. Trustee Tholotowsky, yes. Trustee Bergmark, yes. Trustee Tasso, yes. Trustee Kasperski, yes. Motion carried.

RETURN TO REGULAR MEETING: The regular meeting reconvened at 7:05 PM on a motion by Trustee Bergmark, seconded by Trustee Kasperski. Roll Call: Trustee Cobbett, yes. Trustee Tholotowsky, yes. Trustee Bergmark, yes. Trustee Tasso, yes. Trustee Kasperski, yes. Motion carried.

ACTION ON CLOSED SESSION: The Trustees authorize Attorney Gilbert to make the salary change to the third year in Chief Rimbo's contract as discussed. A motion was made by Trustee Kasperski to approve Fire Chief Rimbo's contract, with the authorized changes, seconded by Trustee Bergmark. Roll Call: Trustee Cobbett, yes. Trustee Tholotowsky, yes. Trustee Bergmark, yes. Trustee Tasso, yes. Trustee Kasperski, yes. Motion carried.

PUBLIC COMMENT: None

ADJOURNMENT: The meeting adjourned at 7:10 PM on a motion made by Trustee Bergmark, seconded by Trustee Kasperski. Roll Call: Trustee Cobbett, yes. Trustee Tholotowsky, yes. Trustee Bergmark, yes. Trustee Tasso, yes. Trustee Kasperski, yes. Motion carried.

Approved as is / amended by the Board of Trustees on the ____ day of _____, 2017.

Victoria Cobbett, President

ATTEST:

Glenn Bergmark, Secretary